BROOMFIELD PARISH COUNCIL

Clerk to the Parish - Clare Winter
64 Greenway Road, Taunton TA2 6LE
Tel: 01823 972529 Email: clerk@broomfieldparish.com
www.broomfieldparish.com

Wednesday, 23rd February 2022

To: All members of **Broomfield Parish Council**

You are summoned to a **meeting** of **Broomfield Parish Counci**l to be held at Broomfield Village Hall on **Tuesday, 1st March 2022 at 7 pm**, when the following business will be transacted.

Yours faithfully

Clare Winter

Clare Winter
Clerk to the Parish Council

7 pm - prior to the start of the meeting

Questions and comments from members of the public (limited to 20 minutes in total)
Members of the public will be permitted to ask questions, raise concerns or make comments on matters affecting Broomfield Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County and District Councillors
The County and District Councillors are invited to give short oral or written reports on matters affecting Broomfield Parish.

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1. Apologies
Members will be expected to provide reasons for absence. Members are reminded that absence for 6 consecutive meetings without approval could lead to disqualification.

2. Declarations of Interest
The Code of Conduct requires that Members disclose interests of a personal, prejudicial and pecuniary nature that may be pertinent to tonight's business. A prejudicial or pecuniary interest will require the member to leave the room during the discussion of the relevant item.
In cases of uncertainty members are recommended to consult the Clerk.

3. Minutes
The minutes of the meeting held on the 21st September 2021 have been circulated with the summons to this meeting.

4. Chairman's Report

5. Planning

6. Elections

7. Parish Plan

8. Broomfield Common

9. Road Safety/Highways

10. Village Hall

11. Village Litter Pick – Sunday, 20th March 2022

12. Finances

12.1 Audit
The Council will consider the Internal Audit

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12.2 Annual Governance Statement
The Council will consider the Annual Governance Statement

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

Please note that members of the public exercising their right to speak during Public Question Time may be recorded.